

**Draft Minutes
APSA Council Meeting
April 20, 1996
Palmer House, Chicago
9:30 a.m.–4:00 p.m.**

Present:

APSA Council: Ruth Berins Collier, Timothy Cook, John Ferejohn, Ada W. Finifter, Micheal W. Giles, Rodney Hero, Jennifer Hochschild, Gary C. Jacobson, Pamela K. Jensen, Arend Lijphart, Susan MacManus, Mary P. Nichols, Elinor Ostrom, Richard J. Payne, Dianne Pinderhughes, Ronald Rogowski, Catherine E. Rudder, Theda Skocpol, Paul Sniderman, Toni-Michelle C. Travis, Susan Welch

Guest: James Alt

APSA Staff: Michael Brintnall, Rob Hauck, Sheilah Mann, Rovilla McHenry, Maurice Woodard

1. President Arend Lijphart called the meeting to order and initiated a round of introductions.

2. Council Action: The Council approved the Minutes of the August 30, 1995 Council meeting, as amended to record the presence of officers-elect John Ferejohn and Diane Pinderhughes as guests at the August 30, 1995 meeting.

3. Report of the President

a. Lijphart expressed thanks to the people who work for APSA. He cited Catherine Rudder and the staff at APSA for their work and initiative. He congratulated Michael Brintnall on his appointment as Executive Director of the National Association of Schools of Public Affairs and Administration, effective in July. He said he was very grateful to Jennifer Hochschild and Ron Rogowski for what they have done working on the forthcoming annual meeting. Lijphart thanked Ada Finifter for her work with the *APSR*, in particular as she faced an especially heavy volume of proposals at the outset in producing her first volume. He commended the appointments of Jim Alt and Margaret Levi by Lin Ostrom to be program organizers for 1997. And he

thanked the members of numerous APSA standing and award committees.

b. Lijphart reported he had visited and spoken at the meetings of the Southern, Northeastern, Western and Southwestern Political Science Associations. He said he was impressed with the smaller, more intimate, and less overwhelming character of these meetings, and found they complemented the APSA meeting nicely. He reported that relations with regional associations are excellent.

c. An important initiative Lijphart said he would like to advance is to establish greater cooperation with the European Consortium for Political Research (ECPR). He is discussing with Ken Newton, the Executive Director, the possibility of a joint workshop comparing the European Union and NAFTA. He hopes to hold this in conjunction with the regular workshops of ECPR in Berne, Switzerland in early 1997, though this may be too soon to make all necessary arrangements.

d. Lijphart reported he had named members to the three formal Council committees, which are the Administrative Committee, the Elections Committee, and the Rules Committee. These Council committee appointments were approved without objection. He noted that he had received authority from the Council to name replacement appointments to standing and award committees, but had not had to use it.

e. Lijphart presented the minutes of the Administrative Committee meeting. In addition to items which appear throughout the agenda, the Administrative Committee had developed a series of items for the Council's consideration which Lijphart presented at this time. The following items were moved and seconded as a complete list and then considered by the Council in groups.

I. A general recommendation that APSA place additional emphasis on the following activities:

- increasing participation of international scholars in APSA.
- supporting the teaching of political science.
- encouraging the participation of community college teachers in APSA and creating links between community colleges and four-year institutions.

- responding to the needs of graduate students, especially in light of the difficult job market new PhD's are facing.
- bolstering APSA's representational work in Washington, by building more effective networks at the grass-roots.
- developing policy guidance for APSA's Annual Meeting.
- exploiting electronic means of communication and developing appropriate policy guidance for doing so.
- using more effectively APSA's building and other resources to meet the needs of APSA's members as resources at home institutions stagnate or decline.
- relating further to political scientists in non-teaching careers and identifying possible jobs for PhD's in applied settings.

These recommendations were approved unanimously.

II. Recommendations pertaining to Endowed Programs:

- Change the name of the Endowed Programs Committee to the Endowments Committee.
- Dissolve the Kirkpatrick Fund Board.
- Combine the Kirkpatrick Fund Board and the board-designated fund to support new flexible Professional Development Grants for APSA members. Incorporate this program into the Second Century Fund to additionally support activities in tandem with the proposed Centennial Center. Retain the Kirkpatrick Fund designation for grants that are supported through Kirkpatrick Fund resources.

These recommendations were approved unanimously.

III. Recommendations pertaining to Education, Professional Development, and Research Support:

- Change the name of the Education Committee to the Education and Professional Development Committee in order to expand its activities and scope and to consolidate these activities under the jurisdiction of one committee.

- Authorize the Education and Professional Development Committee to administer the Professional Development Grants Program.
- Officially incorporate the educational activities of the International Committee into the Committee on Education and Professional Development.
- Transfer the Small Research Grant program to the Education and Professional Development Committee.
- Request the Educational and Professional Development Committee:
 - a) focus more on programs for teachers at community colleges, b) periodically sponsor a conference on teaching at APSA's annual meetings; c) work closely with Pi Sigma Alpha in developing panels on teaching; and d) use Wednesday of the Annual Meeting to develop workshops featuring the work of applied political scientists.
- Change the Research Support Committee into an Advisory Board that provides guidance and receives information on APSA's external and public affairs activities vis a vis NSF, NEH, Congress, and the White House, but does not meet regularly.

These recommendations were approved unanimously.

IV. Recommendations pertaining to Publications

- Systematically explore the prospects of consolidating editorial services for the *APSR* and *PS* at the national office, effective beginning the term of the next *APSR* editor or beginning with the second term of the current editor.
- Charge the Publications Committee with creating detailed policy for Council approval pertaining to what APSA products should go on-line, how those products should be accessed (e.g., by PIN for members or freely available for all), what on-line materials should also be available to members in hard copy, and what time line should be set for on-line accessibility.
- Assign to the Publications Committee policy responsibility for APSA's web site.

These recommendations were approved unanimously.

V. Recommendations pertaining to Departmental Services

- Ask the Departmental Services Committee to place on its agenda the possible establishment of an international

departmental services program, seek additional ways to serve community colleges, create a new brochure on career alternatives for political scientists, and seek other ways to respond to the difficult job market for new PhD's.

This recommendation was approved unanimously.

VI. Recommendations pertaining to the Annual Meeting

- Create a new standing committee on the Annual Meeting.
- Establish a formal meeting—among APSA Annual Meeting staff, the current year's Program Chairs, the coming year's Program Chairs—each year at the Annual Meeting in addition to the Saturday Program Committee luncheon meeting.
- Double the award fund for Annual Meeting travel grants for international scholars in APSA's operating budget to \$10,000.

These recommendations were approved unanimously. Staff were asked also by Council members to look at what is done at other scholarly associations regarding the structure of the Annual Meeting, especially regarding what is done to integrate Sections into the meetings.

VII. Recommendations pertaining to Committee Meetings

- Encourage standing committees to guard the time of committee members and the resources of the Association by meeting more frequently at the Annual Meeting and by E-mail and phone.

This recommendation was approved unanimously.

VIII. Recommendations pertaining to a College and University Administrator's Group

- Authorize APSA to host annually a gathering at the Annual Meeting composed of senior university and college administrators who are political scientists to help strengthen APSA's representational work in Washington and broaden advice to APSA on graduate education and other matters of concern to the Association.

This recommendation was approved unanimously.

f. Lijphart reported that he had asked the Annual Meeting committee to meet

in advance of the Council meeting as a Task Force, with the addition of Ron Rogowski. Jennifer Hochschild served as Task Force chair, and will report later in the Council meeting.

He proposed that Paul Beck and Mary Katzenstein serve three year terms on the new Committee, Virginia Gray and Paula McClain serve two year terms, and Jennifer Hochschild hold a one year term. This arrangement of terms will allow for staggered three year terms in the future. Mary Katzenstein has agreed to serve as chair. Forthcoming program chairs and APSA staff will serve *ex officio*. The Council unanimously approved these appointments.

4. Report of the Executive Director

a. Catherine Rudder reported that APSA is entering an uncertain and exciting time, in which increasing demands will be placed on the Association because of resource cutbacks at colleges and universities, a difficult job market, demands for ever quicker responsiveness, and new publishing technologies.

She said we must respond in the context of our goals, and noted two key ones, which are to facilitate scholarly communication and research and to broaden opportunities to participate in the craft of political science. The JSTOR project, which is in place to put back issues of *APSR* on-line and in the works for current issues, helps us meet the first goal, but also places membership levels and other resources at risk. She said our aim is prudently to offer all that we can, given our resources. To meet the second goal, we can do more with what we have, especially with APSA funds and its building, as proposed in the Second Century Campaign.

APSA is encountering budgetary constraints in the face of these opportunities. For example, USIA has cancelled travel grants for scholars abroad to attend APSA's Annual Meeting. The Federal Fellow component of the Congressional Fellows Program is being curtailed and JSTOR may cut into some existing revenue streams. Posting materials on a world wide web site will cut into revenues: for example, posting the *Style Manual*, which should be freely available there, could reduce revenues by \$5000.

APSA will need to seek new revenues and continue to contain costs in order to take advantage of opportunities to broad scholarly communication through electronic means. For instance,

Ada Finifter has identified the names of individuals submitting manuscripts to the *APSR* since August, and we have been able to determine that fully 28% are not APSA members. One way to respond to this free-rider problem is to charge a submission fee to non-members, a proposal that is being considered by the Publications Committee. We have also been working with Committees to do more with what we have, e.g., by substituting conference calls for travel to some meetings.

In other topics, the APSA archive will be moving from Georgetown University, which has reached its limits of space, to Mount Vernon College, where it should have a spacious and welcome home. We are collaborating with the American Historical Association in future editions of the *Journal Discount Brochure* to list journals and resources for both of our disciplines. This is a win-win arrangement which benefits us both and holds down costs. We have also adopted a great new name for the brochure—the *Scholar Saver*.

b. Rudder presented the report of the Nominating Committee. The slate of nominees will be presented for a vote at the Business Meeting at the 1996 Annual Meeting.

c. Rudder asked the Council to review and approve the rules for the 1996 Business Meeting. The only changes were to update the dates. The rules were approved without objection.

5. Review of the Annual Meeting

a. Jennifer Hochschild reported that overall planning for the 1996 Annual Meeting is going well. It promises to be the largest ever, with more than 600 panels and a number of innovations. There will be three Hyde Park sessions, the Presidential Address and Awards Ceremony, two other plenary sessions—one with experts on the Presidency commenting after the Democratic Party presidential acceptance speech which will air during the meeting and another by Robert Dahl with Glen Loury and Susan Moller Okin as commentators—three large poster sessions with up to 100 participants each, and a round table discussion format dubbed “Breakfast with Champions” at which attendees can sign up in advance to have breakfast with senior scholars to discuss careers, professional life, and scholarship. This scale and innovation have created a blizzard of E-mail, crises, and adjustments, but all is getting worked out.

Hochschild and Rogowski noted

several problems which have emerged during the program planning:

- there is a dramatic overall increase in paper and panel proposals, and thus a big drop in acceptance rates. Division chairs are frustrated at having to handle more paperwork and having less discretion to be proactive in their planning.
- there is an imbalance across divisions, with acceptance rates for most divisions ranging from 10 to 40%. Six divisions are accepting less than 15% of their submissions—four in comparative politics, one in theory, and one in political psychology.
- even many senior scholars who have presented regularly in the past are being turned down, and are expressing frustration.
- there are increasing questions about resources provided at the meeting, such as telephone lines and Internet connections, and travel funds for foreign scholars.

In turn, they noted some solutions which are being tried at the 1996 meeting, or will be referred to the Annual Meeting Committee:

- heavier reliance on the poster sessions, including a prize for the best poster of \$100 for each of the three sessions.
- a plan to centralize submissions of all proposals at APSA, who would then refer to submissions to the panels requested and manage the mailing of letters of acknowledgment, acceptance, and rejection.

The Council discussed these and other ideas at some length. Many members reported seeing success with poster sessions at other meetings, when posters are prepared well and the topics are appropriate. It was suggested *PS* run an article about how to do a good poster session, and that photographs of the winning poster exhibits be run in *PS*.

There also was general support for centralizing the submission process, pending a budget assessment by APSA staff. Some Council members expressed concern about whether this would introduce delays in getting materials to the program committee, but others noted any delay was a fair trade for reducing the paperwork burdens. It was also urged that centralization of administrative work not be interpreted as a signal to begin central planning of the division structure or a “breakdown of the natural communities” participating in the meeting. There was no dissension and there appeared to be widespread agreement on this point.

It was moved and seconded to allocate \$300 for three awards for poster sessions, and this was approved unanimously.

b. Rob Hauck reported that annual meeting fees are reviewed every three years. He said that it is time to consider an increase. The proposal before the Council is designed in particular to increase the differential faced by non-members attending the meeting. The fee structure also contains an incentive to preregister and this is retained.

It was noted that in increasing the nonmember pre-registration rates for 1997, the differential between preregistrants and on-site non-member registrants, was narrowed. It was moved and seconded to amend the proposal by increasing 1997 non-member on-site registration to \$160 to remedy this. The amendment was approved unanimously, following which the entire amended dues proposal was approved unanimously.

c. Hauck reported on plans for Annual Meeting travel grants, and noted that USIA funding for foreign travel grants to APSA meetings is no longer available, but APSA will continue to seek funds externally from other sources.

He said also that the Committee on International Programs has proposed that its unused committee budget be used for travel grants. The money is available but must be moved between budget categories. It was moved and seconded to move these funds to travel grants, and this passed unanimously.

6. Proposed 1997 Annual Meeting Program

a. Elinor Ostrom introduced Jim Alt, who along with Margaret Levi, will co-chair the 1997 Annual Meeting. Alt announced that the theme of the meeting will be “New Institutions for a New Century;” he noted that this theme parallels the interests of Elinor Ostrom, President-elect, who is a leading theorist of institutions.

He said he and Levi feel they have assembled a program committee that is excellent, and as diverse as possible, given the constraints in the selection process. They wished to thank the Organized Section officers who worked hard to help them get names, noting in particular the contributions of Bill Chitick who was a model of a good citizen in helping to assemble the group.

It was moved and seconded to approve the Program Committee with authorization to the Chairs to make

changes and additions as necessary, and this was passed unanimously.

Alt then asked that the program chairs be authorized to nominate three additional committee members to work with them generally on planning the program, advising on cross-disciplinary panels, and so forth. They noted that given the large proportion of the program committee that is appointed by Sections, they have little opportunity to include other people they would specifically like to work with to oversee program planning. This proposal was approved unanimously.

The issue of diversity on the Program Committee was raised. Sections nominated many women to serve on the Program Committee, but racial and ethnic diversity is rare. Michael Brintnall reported that the Organized Sections Committee is also concerned about this issue, and is monitoring the situation. Sections are supplied with lists of their own organizers over past years, and have been asked to assure that this list is diverse over time. If this works, it should be reflected in a diverse program committee from year to year. If it does not work, the Sections Committee will review the situation and propose alternative approaches. Others noted that it is important to have diversity on papers and panels as well; and that diversity goals need to be incorporated into the on-going processes of the organized sections.

7. Report of the Treasurer

a. Gary Jacobson presented the proposed budget for FY 1996-97, allowing for necessary adjustments. He noted that a proposal to increase dues is included in the budget. In response to questions, it was reported that numbers in the budget showing advertising revenue running behind are a matter of the timing when deposits were made, and that revenues are now about even with last year. Also an apparent significant increase in staffing for minority programs is a result of shifting categories in which the staff time is shown and not an actual increase. The intent was to more clearly allocate expenses to the functions involved.

Jacobson introduced the dues increase, noting that it includes (1) an adjustment of the dues categories to more accurately reflect member incomes, and (2) an increase in dues levels to recoup ground lost to inflation. He said he prefers the Association make more frequent, smaller adjustments to avoid any dramatic catch-up increases. If approved, dues increases

would be implemented as soon as feasible.

Brintnall reported that the Administrative Committee had authorized the Executive Director to increase institutional dues above the 5% level she has routine authority to apply, because of dramatic increases in paper and postage costs. Dues were increased to \$200 for domestic institutional subscriptions, based on an allocation of costs evenly across institutional and individual memberships. He said we are asking for authority to go over currently permissible 5% increases if production costs warrant to meet increases in production costs.

The Council voted first on the dues increase, and it passed unanimously. It voted next on extending the authority of the executive director to increase institutional membership dues, and this passed unanimously. Finally, the Council unanimously approved the proposed FY 1996-97 budget.

b. Jacobson reported that APSA investments have done splendidly. He said overtime we have been getting an excellent return, though like most funds it falls just under the S&P average.

8. Report of the Publications Committee

a. Sheilah Mann reported that the minutes of the Publications Committee were enclosed in the Council book, and pointed out the minutes are draft minutes subject to change by the Committee when they are considered for approval at the next meeting.

b. Brintnall reported that the JSTOR agreement for back issues has been signed, and the service should begin in the Fall when institutions begin to sign up. He reported that APSA had negotiated two major changes in the agreement, including retention of sole copyright for the APSA materials and a downside protection against any loss of institutional memberships because of JSTOR. He said APSA would like Council action on a proposal to continue negotiations with the JSTOR project on current issues, and the Council voted unanimously to do this.

c. Brintnall reported the APSA web site is in place. He said this is the first phase of a developing project. The site will be moved soon to allow more advanced services such as interactive forms and better searches. Mann noted that the Publications Committee has accepted responsibility for oversight of the Web page, and that the Committee will present the Council with a proposal

regarding submission fees for the *APSR* at the meeting on August 28th.

d. Hauck introduced a new APSA copyright statement for consideration by the Council. The statement explicitly recognizes APSA's right to publish works both through print and electronic media. It applies both to *APSR* and *PS*. The new statement was approved unanimously.

9. Endowments Committee

a. Mann reported on the work of the Committee, especially to raise endowment levels to provide a \$500 prize for dissertation awards. More funds must be raised to increase the endowments supporting the Almond, Anderson, and Schattschneider Awards before the prices can be raised from \$250 to \$500.

The Endowments Committee is working to coordinate and give more information on awards, and will publicize APSA Awards and Organized Section Awards.

The Committee has decided to stop use of the word moratorium in conjunction with awards, with the understanding there will still be no more presented at the Awards Ceremony. There will be an effort to encourage awards that honor people in other ways. The Council endorsed the Committee's policy on awards.

10. Report from the Research Support Committee

Brintnall reported that the Research Support Committee met by conference call on April 10th to consider applications for the APSA Research Support Grants, and have selected 11 grantees from the 54 proposals. He presented to the Council the names of the nominees, and the report was accepted without objection. The APSA Council has approved a total of \$18,000 for these awards.

The Committee evaluated 54 proposals requesting a total of \$89,000 this year, compared to 52 proposals totaling \$71,000 last year, and 32 proposals the previous year. Since the Council just increased the total funds available last year for these awards, the Committee did not consider whether any further increase is called for this year.

Brintnall also reported on APSA representational activities involving federal funding for the National Science Foundation. APSA staff, along with COSSA, participate regularly in meetings with NSF officials regarding activities at the Foundation, and with the White House Office of Science and Technology Pol-

icy, to stay abreast of policy and funding developments affecting social science research. We have also participated on Capitol Hill in an exhibition of science research supported by NSF organized by the Coalition for National Science Funding, in collaboration with the University of Michigan and the team of scholars carrying out the National Election Studies.

Since the controversies over continued funding for social, behavioral, and economic science research at NSF last year, the prospects have significantly improved, though pitfalls also remain. There is no longer an active campaign to exclude SBE research from NSF. The House Science Committee is likely still to recommend that the SBE Directorate be eliminated in forthcoming authorization language, but this is not expected to be pursued by the Senate. The NSF is also for the first time actively reporting political science research findings as part of its efforts to publicize important scientific findings.

Rudder reported on cuts in humanities funding. The National Endowment for the Humanities is surviving she reported, but with substantial cutbacks. She also reported on developments in copyright law where commercial interests appear to be winning, with no fair use protections in the electronic environment. We have been working in coalitions with other groups on this issue, but so far have not been successful in insinuating concerns of scholars into the decisions regarding fair use.

One point of good news is that the Clinton Administration has issued an executive order revising policy for declassifying secret documents. The new policy automatically declassifies records after 25 years unless agencies affirmatively act to keep materials classified. The prior policy required explicit action to seek declassification or else materials remained secret.

11. Report of the Committee on Professional Ethics, Rights and Freedoms

Brintnall presented a recommendation from the Committee on Professional Ethics, Rights and Freedoms to revise Section 32 of the *Guide to Professional Ethics in Political Science*. The proposed language states that it is a professional obligation to respond to requests for letters of recommendation when this does not pose an undue burden, refusal to provide a letter of recommendation should not be regarded as a negative statement about a candidate, institutions should not seek excessive

numbers of letters, and offers of honoraria are, under normal circumstances, inappropriate. The Committee proposal was moved and seconded in order to allow an opportunity for discussion.

Brintnall said that the Committee had been asked by the Departmental Services Committee to explore this issue following inquiries to both Committees about standards regarding honoraria and appropriate numbers of letters of recommendation. Initially the Departmental Services Committee had asked the Ethics Committee to consider standards placing upper limits on numbers of letters or encouraging letters of recommendation. On review the Ethics Committee concluded that "an honorarium is a bad idea because it creates perverse incentives and undermines the principle that review of colleagues is a mutual, reciprocal responsibility of professionals" and that it is probably unwise to specify an actual limit on numbers of letters since it is impossible to ascertain in the abstract what is fair to a person under review in any specific instance.

Paul Sniderman, who served to draft the original Ethics Guide language on this issue spoke against the proposed changes. He said the original draft was motivated by an effort to represent the interests of all groups—the scholar under review, the institutions, and the individual being asked to undertake the review. He said the original language that solicitation of outside letters should be written as "an invitation which the recipient is free to reject" was in response to complaints from scholars who found they were simply shipped materials to review without ever being asked if they were willing to undertake the task. Departments seeking an outside review should not assume that a scholar "has to do it."

Ada Finifter, who chaired the Ethics Committee which approved the original language, said that writing reviews is not a contribution to scholarship, but is a contribution to institutions for which we don't work. She asked why there should be an obligation to work for another institution, or to do so without the prospect of compensation in the form of honoraria. She said that if institutions wish to require this contribution, and wish scholars to take the risks inherent in writing any reference, it is appropriate that they pay for it.

There was general support expressed by Council members for payment of honoraria. It was noted that reviewers are free to reject an honorarium if they wish to express opposition to the practice, and that institutions with less prestigious faculty who are often not in

a position to reciprocate in frequent writing of recommendations often are most likely to compensate by paying honoraria. Sheilah Mann also noted that APSA guidelines for departments seeking departmental reviewers is to offer an honorarium because of the amount of work involved, though she noted departmental reviews involve a high level of work including a site visit.

The Council voted unanimously not to approve the proposed new language. Following the vote, Ruth Collier noted that the marketization of our practices is a troublesome development. Institutional and other pressures should not cause us to stop asking questions about how we should act as professionals. At the same time, however, departments may be imposing excessively on scholars when departments request an increasing number of outside letters for an increasing number of purposes such as merit raises in addition to promotion and tenure cases.

In the course of discussion, several Council members also noted the practice in some departments to ask for reviews of a group of potential candidates, with the "real candidate" embedded blindly in the list. In some instances, the individuals included as stalking horses are not even notified that they are on the list. Concerns were raised about the expanded work burden this tactic requires and about the mischief it may cause to those named in the list who are not actually seeking the opening. It was suggested the Ethics Committee look into this issue.

12. Report of the Editor of the *American Political Science Review*

Ada Finifter said that the first issue of the *Review* prepared under her editorship is out, and said she hoped that people liked it. She noted many format changes she had made, such as including footnotes directly on the page where they occur, a new typeface, relocation of the Book Review Table of Contents to the front, and others.

She said submission levels are up. She received 129 manuscripts *de novo* from Rochester during the transition, and has already received 344 new manuscripts at Michigan State for a total of 444 submissions to date. If things continue at this pace for the full year, it will be the largest number of submissions ever recorded. About 50 articles will be published in a year, for a 9 percent acceptance rate.

She noted that almost the entire publishing operation is handled in her office including logging manuscripts in, deal-

ing with authors, copy-editing, etc., which adds a tremendous workload on top of the strictly editorial functions. There is consequently talk with others in APSA about moving the publishing functions to the APSA national office. She said she is of two minds about this because there is a lot of value added from dealing directly with authors, such as being able to address issues in which copy-editing of tables or text may actually change the meaning.

Categories for classifying articles by field have been changed slightly, primarily by tracking formal theory as a mode of analysis which can occur across any substantive field rather than as one of the fields itself. From this perspective, she finds 24% of submissions employ formal theory, compared to 9% reported by Bing Powell. Once an adjustment is made for this different way of tallying fields, she finds there is not much difference across fields than under previous editors.

She said she is committed to reducing turnaround time. Currently median numbers of working days from receipt to mailing to referees is 13 days; from mailing to referees to receipt of last review is 43 days, and from last review to final editorial review is 12 days. She hopes to be able to reduce this last stretch once the initial backlog has worked through, but the biggest time component is the period when articles are out for review and it is unlikely this can be cut any further.

Her practice is to work closely with the editorial board. Students read each submission and prepare a half-page analysis with suggested reviewers drawn from an office name database, the university card catalog, and the academic citation service. This is sent to a member of the editorial board, who further considers reviewers, and then is returned to Finifter who chooses the final panel.

The APSR is developing a web site at MSU which will provide lists of forthcoming articles, abstracts, and lists of tables and figures. This will be tied in with other web page services developed by APSA. She is looking for a few more editorial board members. Especially needed is expertise on Asia, and scholars who are formal modelers and time series experts.

One of the biggest problems she is facing is that of duplicate submissions, of which there are many variants. She often receives submissions which are chapters of forthcoming books, or articles similar to previously published

work by the same author, but with different data. Also difficult is whether a previous posting of works on the World Wide Web constitutes prior publication. She said the scholarly community will need to be thinking about this issue.

Lijphart complimented Finifter on her work.

13. Reports on APSA Minority Programs

Rudder reported that the Ralph Bunche Summer Institute will continue this year because of generous support from the University of Virginia. Paula McClain, and the Provost and President of UVA, deserve great thanks for their work in sustaining this program. We are also optimistic about added support from the National Science Foundation for the program.

She also noted briefly that the recipient of the first Native American grant under the minority fellowship program had withdrawn from the program, after concluding that while he technically qualified for the award, it would be inappropriate for him to accept it.

Maurice Woodard highlighted the list in the Council book of recipients of funded and unfunded APSA minority fellowships, and said there would be a full report at the meeting in August about the program. Brintnall commented that the Minority Identification Program continues underway and a report will be forthcoming.

14. Report on International Programs

Rob Hauck noted the report on international programs that is in the Council book. He said the Committee has been working with Ted Lowi on a proposal to change the dues and voting procedures for IPSA, and said that this discussion will continue for some time.

Hauck asked for a sense of the Council regarding the prospect of hosting the IPSA meeting in conjunction with the APSA meeting in the year 2003. This would be our own centennial celebration year. There are a number of different ways to arrange the collaboration, such as overlapping for a day, or simply combining the two meetings. These alternatives have not yet been worked out. It would not limit the sites we could consider for this meeting, since we would simply contract with

another hotel in the city to handle the added IPSA activity. He said there are many other issues to work out, such as how to allocate income from exhibits, how to assign space, and so forth. The Council expressed support for continuing to explore hosting the IPSA meeting.

15. Report on Educational Programs

Sheilah Mann cited the minutes of the Education Committee included in the Council book and reported on several additional projects. APSA is part of an alliance of organizations affiliated with the International Foundation for Election Systems (IFES) and sponsored by USAID. APSA will provide recommendations for experts on parties, elections, and civic education as specified in contracts from USAID field offices.

She also noted that APSA is assisting in the instructional use of the Public Television Series *VOTE FOR ME*, being produced by WETA. Political science scholars will be preparing independent papers on key topics in electoral politics, to be published in the September issue of *PS: Political Science and Politics* and made available to people who want background material for teaching using the series.

Mann said that she is continuing to work on the Fund for the Improvement of Post Secondary Education funded project to develop syllabi for courses which integrate American and comparative politics. She said she is finding it very difficult to get faculty to submit or develop syllabi integrating these fields.

16. Other Business

Elinor Ostrom reported that she is intending to establish a Task Force on Civic Education for a Next Century. Political science as a deep responsibility to take our best and use it to teach civics. She would like the group to explore development of teaching materials, course guides, and service learning initiatives. She asked for and received Council assent for her to appoint the Task Force as a working group to report in August, and she said she would appreciate any input.

17. The Council retired into executive session.