
Minutes From The Twenty-Sixth Annual International Neuropsychological Society Meeting

Honolulu, Hawaii

Board of Governors Meeting February 3, 1998

Members Present: Marilyn Albert, Erin Bigler, Anke Bouma, Martha Denckla, Kerry Hamsher, Julia Hannay, Robert Heaton, Alex Martin, Jennie Ponsford, Stephen Rao, Daria Riva, Leslie Gonzalez-Rothi, and Robert Bornstein

Members Absent: Joan Borod, Steven Mattis

1. Introduction

The meeting was called to order at 9:36 am by Marilyn Albert.

2. Minutes Approved

Reading of the minutes of the Bergen Board and Business meetings was waived. Both the minutes of the Board and Business (motion-Hamsher; second-Heaton) meetings were unanimously approved.

3. Treasurer's Report

The treasurer's report was reviewed by Robert Heaton. We have taken \$400,000 out of checking and put into securities, as suggested in the audit. It was discussed that the operating funds in the checking account exceeds the FDIC limit of insurance coverage. Methods to cover these funds within the insured limit will be investigated by Heaton and Bornstein. The Treasurer's report was accepted unanimously (motion-Rao; second-Bigler). The budget for 1998 was unanimously approved as amended (motion-Rao; second-Ponsford) with a final total anticipated expenses of \$443,932.

4. Executive Secretary's Report

Dues payment figures updated as of January 28, 1998 show that 72% of INS members have paid their 1998 dues. Membership requests have increased this year and there are 214 new members. The lease on INS office space was signed for an additional 4 years, ending in 2001. Bornstein reported that the revised directory is at the printer with the cost currently estimated at \$14,500. This is equivalent to the cost of the last printing.

5. Committee Reports

A. Program

1. *Honolulu*: The report of Kathleen Welsh-Bohmer, program chair, was reviewed. The computer program designed to assist the program committee was discussed and problems were identified that will be addressed.

2. *Budapest*: The report of Linda Ewing-Cobb, program chair, was reviewed. Submissions were slow to arrive and the due date had to be extended. Julia Hannay asked about the problem of closing the submission date for the midyear meeting before members have heard whether they have been accepted to the U.S. meeting. Ewing-Cobb suggested that more invited speakers be included on the program to encourage attendance.

B. Publications

Eileen Fennell reported that the Publication Committee includes Hallgrim Kløve, Ed Van Zomeren, Kathy Haaland, James Malec, Kimford Meador, Pelagee Beeson, Robert Bornstein, Alex Troster, Marit Korkman, Charles Matthews.

1. *Book Series*: Fennell reported that after review of the applications received, Maureen Dennis is recommended as editor for the proposed book series. Fennell noted that the Publication Committee wishes to encourage consideration of associate editors relevant to each book's content. INS has agreed to initiate this book series with Cambridge University Press as an INS publication. A motion was approved unanimously for INS to appoint an editor who will be free to appoint associate editors as deemed appropriate to content of the books (motion-Hannay; second-Rao). A second motion was unanimously approved to appoint Maureen Dennis as the first editor of this INS book series (motion-Hannay; second-Denckla).
2. *Journal*: Igor Grant reviewed the journal progress at the end of the third year of publication. He noted that the pages were increased from 600 to 700 annually, resulting in a decrease in the publication lag by 2 months. Grant discussed with the Board the notion of including the February meeting abstracts in a supplement to be mailed with the January *JINS* issue, which would no longer contain meeting abstracts but instead would follow the combined abstract and article format. A motion was unanimously approved to publish the February meeting abstracts as a supplement to the January *JINS* issue, to retain the 700 total pages per year dedicated to regular scientific article format, and to add to the annual budget \$3500 to cover the inherent cost of the sup-

plement (motion-Heaton; second-Hamsher). Grant was encouraged to investigate with his committee and with the publisher, mechanisms for electronic communication in the future.

3. *Dictionary*: The dictionary is under final review at the moment and will be sent to Oxford University Press by the end of February, 1998.
4. *Archivist*: The report of the Archivist, Roberta White, was reviewed by the Board.

C. International Liaison Committee

Lidia Artiola reviewed the progress of the International Liaison Committee and requested a relatively minor change in the committee budget for 1998, the net effect of which is lower than the 1997 budget. The most significant change would be the addition of an assistant for the operation of the book depository, which has grown significantly in the last year. The mission of this committee, outreach to the international neuropsychological community, was reviewed and Artiola was encouraged to investigate expanded electronic communication mechanisms. A motion (motion-Heaton; second-Bigler) was unanimously approved to continue to operate all correspondence regarding the International Liaison Committee activities through Artiola's office in Tucson, Arizona and the budget request for 1998 for the operation of the International Liaison Committee was approved.

D. Site Selection

Robert Bornstein reported his progress on negotiations for a meeting in Denver for 2000 and this site was unanimously approved pending successful resolution of contract specifics by the Executive Secretary (motion-Heaton; second-Rao). INS will meet in Chicago in 2001. Possible meeting sites for 2002 were discussed including New York; Washington DC; Houston, Texas; and San Francisco, California. Regarding the midyear meetings, INS will meet in Budapest, Hungary in 1998 and Durban, South Africa in 1999. Preliminary discussions on other sites included Seville, Spain; Brussels, Belgium; Sao Paulo, Brazil; and Brasilia, Brazil.

E. Continuing Education

The report of Ida Sue Baron, Continuing Education Director, was reviewed by the Board.

F. Elections

Robert Bornstein reported that Kenneth Adams shall be the new President-elect, and that Russell Bauer, Edward De Haan, and Bonnie Levin will be new Board members.

6. Old Business

A. Rudel Award

Robert Bornstein reviewed the terms and conditions of the Rudel Award program, with solicitations of applications beginning with the February, 1998 INS membership mailing. Subsequent to review of the submissions by a committee of relevant experts, the award (\$20,000 over the course of 2 years) shall be given biannually. A motion (motion-Denckla; second-Bigler) was unanimously approved to set up an *ad hoc* committee to review the first INS administered Rita Rudel Award, with the awardee to be announced at the INS Boston meeting and with a start date of March 1, 1999. Such a committee will be struck by the President-elect (Julia Hannay) and will consist of six to eight members, and the process shall be carried forth in a manner consistent with the correspondence with the Rita Rudel family and their representative, Michael Remer. President-elect Hannay asked Martha Denckla to chair this committee.

B. Executive Secretary Review

Marilyn Albert reviewed the report from Steve Mattis of the evaluation of the performance of the Executive Secretary. The review committee included two past-presidents, two past-program chairs,

the current President, Treasurer and Secretary, and the current Program Committee Chair. Methods of review included visits to the INS office by two Board members as well as self evaluation by the Executive Secretary. Current board members were polled regarding their views and these perspectives were presented to the Review Committee during their deliberations. It was the unanimous opinion of the Review Committee that Bornstein has done an outstanding job in all areas with all identified goals achieved. Specific areas identified for the future growth were: (a) increased efforts to recruit non-North American members, and (b) regular reviews and updates of policies and procedures in writing. A motion was unanimously approved to offer a second term of office to Robert Bornstein (motion-Heaton; second-Rao). A motion (motion-Rao; second-Denckla) was unanimously approved to raise Bornstein's Executive Secretary stipend to \$18,000 per annum.

7. New Business

A. Fiscal Planning-Program Development

Erin Bigler reviewed the need to develop a plan to implement the program growth priorities of the society. Several possible projects were discussed, including the notion of beginning to develop an electronic communication infrastructure that would address a variety of needs, such as publication delays, facilitated programming of scientific meetings and international liaison issues and needs. A motion (motion-Hannay; second-Hamsher) was unanimously approved to form an Information Systems Task Force chaired by Steven Rao and including representation of all current standing committees, INS office staff, a person with expertise in data base and web sites, a recent program chair, and one or more members not currently serving the standing committees. This task force will consider ways to enhance/establish the computerized infrastructure of society operations and will report their progress at Budapest with final recommendations to be given to the Board at Boston. This report shall include the mission of this program, infrastructure specifications, specific project descriptions, project priorities, a timeline and financial implications.

B. Meetings and the Non-North American Membership

Problems regarding the programming of the midyear meeting were discussed including the goals of these meetings, the relevance of programming to the non-North American members, the possibility of dilution resulting from two meetings in one year, and the inconvenience of the timing of the meeting in the host or contiguous countries. Issues related to the North American meetings were also discussed in relation to the international community. The Board plans to continue the midyear meetings, whenever possible in close association with a professional association within the host country, and with a goal to meet the needs of the community. At the meeting in Budapest, Hungary, Albert and Bornstein will report on the possibilities of meetings after Durban, South Africa, possibly in Berlin or Brussels.

C. New Matters

1. Marilyn Albert noted that Ida Sue Baron is in the second year of her second term and that her successor needs to be considered. A motion (motion-Hannay; second-Martin) was approved (11 approved; 1 abstain) that Julia Hannay, President-elect, form a search committee for the next Continuing Education Chair (to take office after the North American meeting in 2000). Announcement of this vacancy will be made in the February, 1998, membership mailing and a due date for applications will be April 30, 1998. This search committee shall include Ida Sue Baron, a member of the Board and the Executive Secretary, and they will report to the Board at the Budapest meeting. Funds will be allocated for a meeting of this search committee to occur before the Budapest meeting but after April 30 deadline.

2. Hamsher discussed the possibility of placing a consortium of journals relevant to neuropsychology on CD ROM as done by the American Psychiatric Press. He was asked to discuss the possibility with Eileen Fennell, Chair, Publication Committee.
3. Albert noted that *JINS* has been published for three years and it is time to review its progress. A motion was unanimously approved for the President-elect (Julia Hannay) to form a committee to review the progress of Igor Grant (motion-Hannay; second-Martin) in his capacity as Editor of *JINS* including the Publication

Committee Chair who would serve as chair of the review committee, a member of the Publication Committee, one INS Board member, and one member of INS who is neither on the Board nor the Publication committee. This committee is to report back to the Board by the Budapest meeting.

8. Meeting Adjourned

Meeting was adjourned at 4:00 pm.

Business Meeting February 6, 1998

1. Introduction

The meeting was called to order at 4:00 pm by Marilyn Albert.

2. Treasurer's Report

Robert Heaton reported that as of December 31, 1997 INS had total assets of \$703,834.39. He also reported that the budget for 1998 was approved by the Board and will include \$443,932 in allocated expenses.

3. Executive Secretary's Report

Robert Bornstein reported that the membership of INS, as of December 31, 1997 was 3,610 members (2,781 from the US, 260 from Canada, 569 from outside North America). For 1997, 90% of members paid their dues by the end of the year and dues payment for 1998 is going well. Bornstein thanked the INS office staff, Sandy Rupp and Michelle Von Ville, for their efforts on behalf of the Society.

4. Performance Review

Marilyn Albert announced that the review of the performance of the Executive Secretary was completed this year and that it was the consensus of the review committee as well as the Governing Board that Robert Bornstein is doing outstanding work in that role. Bornstein was asked to accept another 5-year term upon completion of his current term (ending 1999), and Albert reported that Bornstein had accepted that reappointment.

5. Committee Reports

A. Program

Marilyn Albert thanked Kathleen Welsh-Bohmer for an excellent scientific program during the Honolulu meeting. Welsh-Bohmer recognized the contribution of the 50+ members of the program committee. She noted that there were 594 submissions this year which included 80 fewer than the year before. Greater emphasis this year was placed on symposia within the program, which included 6 poster sessions, 17 paper sessions, and 13 symposia. Twenty-four countries were represented among the presenters with 19% of presenters coming from outside the United States. Of the submissions, 215 were from students with 150 coming from predoctoral students and 65 from postdoctoral fellows. The Rennick award recognizing excellence in research by predoctoral students was awarded Diane Anderson, whose presentation was entitled "Affective vocalization in prelinguistic infants with early unilateral brain damage." The Butters award recognizing excellence in research by postdoctoral students was awarded to Shauna Morris for her paper entitled "Pupillary response and attentional impairment in the span of apprehension task in middle-aged and elderly schizophrenia patients."

B. Publications

1. *Journal*: Igor Grant reviewed the journal progress at this juncture; the end of the third year of publication. He noted that the

number of pages had increased from 600 to 700 annually, decreasing the publication lag from 9 to 7 months. Grant reported that the February meeting abstracts will now appear in a supplement to be mailed with the January *JINS* issue, which will henceforth include a regular scientific article format. A straw vote was taken of members present, in favor of pagination of the supplement that would involve an extension of the regular numbering rather than supplementary pagination (S2, S3, etc.). Grant again requested that all members ask their libraries to subscribe to the *JINS*. Chris Fell of Cambridge University Press reviewed the publisher's interest and actions taken regarding electronic publication on the Worldwide WEB. He suggested that members interested in examining the publisher's early attempts in this regard could visit the website at <http://www.journals.cup.org>. Grant thanked the Publishers, staff, and the editorial board for their contributors to the success of the journal.

2. *Archivist*: Roberta White described to the members her plan to bring the history of the Society to the membership and encouraged members to contact her if they were in possession of any pictures or materials related to past INS events or activities.
3. *Book Series*: Marilyn Albert reported that Cambridge University Press and INS have agreed to collaborate on a book series to be officially organized by the society. Maureen Dennis has been selected to serve as the series editor.

C. International Liaison Committee

Lidia Artiola reviewed the progress of the International Liaison Committee including the book depository headed by Bernice Marcopulos, the INSNET organized by Lloyd Cripe, and the databases for Hosts-for-training, for funding sources (organized by Debora Schefel), of overseas societies, and for language consultants and editors (which now includes the names of 27 people willing to help in this capacity). Artiola reported that the program for donation of *JINS* subscriptions to be made available for institutions in developing countries is going well, as are scholarships for colleagues in need to travel to our meetings.

D. Continuing Education

Ida Sue Baron reported that at the Honolulu meeting there were 13 sessions offered with a total registration of 1047. The program for the Budapest meeting is complete, while the Boston program is continuing to be developed. Baron reported that application has been made and is pending to be a continuing education provider for members of the American-Speech-Hearing-Language Association, and hopefully the process will be completed by the Boston meeting.

E. Site Selection

Robert Bornstein noted that the 1999 meeting will be held in Boston, that negotiations are progressing for a meeting at the Adams Mark Hotel in Denver for 2000, and that in 2001 we shall meet in Chicago. Bornstein reported that the next INS midyear meeting will be

in Budapest, Hungary, from July 7 to July 11, 1998. The hotel will be the Hyatt Atrium with the single room rate of \$140 per night and double rate of \$160 per night. The meeting registration is currently estimated at \$250. The 1999 midyear meeting will be held in Durban, South Africa, and preliminary discussions are underway on sites thereafter. However, Marilyn Albert noted that the Board is discussing changes to the format of the midyear meetings that could impact the locations of these meetings, including the need to collaborate with local professional societies in the administration of these meetings.

6. Rudel Award

Marilyn Albert announced that the INS will now administer the Rudel Award process. The award is designed to recognize promising professionals in the early stages of their research careers, focusing on developmental neuropsychology. The award will be given every other year and will include a cash award of \$20,000 (\$10,000 per year for 2 years). Applications will be included in the next membership mailing. Each application will be reviewed by a committee chaired by Martha Denckla,

and the winner of this award will be announced at the INS meeting in Boston.

7. Election Results

Marilyn Albert recognized the significant contributions of outgoing INS Board members including Past President Steven Mattis, as well as Martha Denckla, Kerry Hamsher, and Daria Riva. Albert announced the new President Elect, Kenneth Adams, and new Board members including Russel Bauer, Edward De Haan, and Bonnie Levin.

8. Presentation

Marilyn Albert recognized the incoming President, Julia Hannay, and transferred the office and gavel. Hannay thanked Albert on behalf of the membership for her significant efforts and achievements as President.

9. Meeting Adjourned

The meeting was adjourned at 4:52 pm.