
Minutes From The Twenty-First Annual International Neuropsychological Society Mid-Year Conference

Budapest, Hungary

Board of Governors Meeting July 7, 1998

Members Present: Kenneth Adams, Marilyn Albert, Erin Bigler, Anke Bouma, Edward De Haan, Julia Hannay, Robert Heaton, Bonnie Levin, Jennie Ponsford, Leslie Gonzalez Rothi, and Robert Bornstein.

Members Absent: Russell Bauer, Joan Borod, Alex Martin, and Stephen Rao.

1. Introduction

The meeting was called to order at 9:30 am by Julia Hannay.

2. Minutes Approved

Readings of the minutes of the Honolulu Board and Business meetings were waived. Both the minutes of the Board and Business (motion-Heaton; second-Ponsford) meetings were unanimously approved.

3. Treasurer's Report

(See Annual Report on p. 298). The treasurer's report was reviewed by Robert Heaton who noted that as of May 31, 1998, the total INS credits for the year were \$269,975.54, total debits for the year were \$102,031.36, yielding total assets of the society of \$722,753.12. Heaton reported that the society has just completed its second audit in 3 years. In addition to noting the successful completion of most recommendations offered during the preceding audit, the current recommendations offered focused on bank reconciliation, investment options, invoice payment procedures, employee bonus payment options, and audit timing. A motion (motion-Gonzalez Rothi; second-Bigler) was unanimously approved that stated that fiscal surpluses of committee budgets and travel support would be allowed to span fiscal years. A motion (motion-Adams; second-Levin) was unanimously approved to increase travel allowances by \$1000 for the South Africa meeting only, for increased expenses of the trip. Finally, a motion (motion-Albert; second-Adams) was unanimously approved to accept the Treasurer's report.

4. Executive Secretary's Report

Robert Bornstein reported that the current membership of the Society is 3,587. Bornstein noted that this represents continuing growth with 110 new members since the first of the year. Dues payment approximates the rate of previous years with 80% of members paying their 1998 dues thus far and 93% having paid their 97 dues. The INS Directory has been printed and mailed. A motion (motion-Heaton; second-Albert) was unanimously approved to accept the report of the Executive Secretary. Finally, Bornstein reported that Sandy Rupp, INS staff, will be leaving next week and he expressed appreciation for her tremendous efforts over the last 4.5 years.

5. Committee Reports

A. Program

1. *Budapest*: Linda Ewing-Cobbs reported that there were 116 submissions from 29 countries with an acceptance rate of 94%. Three percent of the submissions were from Eastern Europe. Ewing-Cobbs noted that the timing between the due date for submission to the Budapest meeting overlapped the announcement of acceptances for the prior North American meeting such that members did not know whether their papers had been accepted before having to send off their new submissions. Therefore, she suggested in the future that the timing between submission/acceptance for the two meetings needs to be considered so that they do not overlap. Finally, Ewing-Cobbs announced that the recipient of the Rennick Award recognizing excellence in predoctoral work was Kristen Taylor (with coauthors M. Regard and P. Brugger) whose paper was entitled "Hemispheric differences in semantic category matching."
2. *Boston*: Cynthia Cimino reported that plans for the 1999 INS meeting in Boston were progressing and her committee was currently preparing to review the 500+ submissions that they had received. Howard Gardner will give the Birch lecture and Christine Chiarello and Joseph LeDoux will give invited lectures.

B. Local Arrangements.

Andy Kertesz, Local Arrangements Chair for the Budapest meeting, welcomed the Board to Hungary. He noted that there were 240 registrants (17 subsidized) for the meeting and 275 participants in the banquet/dance/boat ride. A motion (motion-Gonzalez Rothi; second-Heaton) was unanimously approved to waive meeting registration fees (excluding meals) to encourage local attendance, after review by Dr. Kertesz.

C. Continuing Education

1. Report.

- a. *Budapest*: Ida Sue Baron reported that 9 presenters offered 8 courses during the Budapest meeting. Julia Hannay thanked Ida Sue Baron for an excellent Continuing Education program.

- b. *CE Accreditation*: Baron reviewed progress regarding professional recognition of the INS CE program. American Psychological Association recognition is due for review, the paperwork of which must be completed by the end of August, 1998. American Speech-Language-Hearing Association recognition will require a considerable amount of additional paperwork and Cynthia Ochipa has been appointed as the ASHA/INS CE administrator, under the supervision of the INS CE Director. Finally, Baron reviewed a request by INS psychologist-members from California who are currently unable to utilize their attendance at INS offerings for the purposes of state licensure renewal. A motion (motion-Adams; second-Albert) was unanimously approved authorizing the Continuing Education Director to be in contact with California representation regarding the development of California CE programming for the two 3 hour workshops during the North American meeting with INS providing financial support for all fees excluding the attendee fees. This shall be a pilot program to be reviewed by the Board after its first offering.
- c. *South Africa*: Hannay reported that Victor Nell shall be polling centers in northern Africa in hopes of gaining interest in attending the meeting and hopes to offer discounted subscriptions to professionals (physicians, psychologists, speech/language pathologists, occupational therapists) in the continent to attend. With a desire to minimize INS cost, a motion (motion-Adams; second-Levin) was unanimously approved that the Continuing Education Director be empowered to commission members of the INS Board of Governors to serve as Continuing Education presenters during the South Africa meeting offering \$1000 honorarium for a 3 hour workshop or \$500 honorarium for a 1.5 hour workshop. These fees are a reduction from the typical compensation and are intended to reduce the overall cost of the meeting.

2. Selection Committee.

Bornstein reported that the Selection Committee for the next Continuing Education Director included himself, Ida Sue Baron and Marilyn Albert. He noted that the committee had received seven applicants/nominees for this position and after review of all applicants/nominees recommended Neil Pliskin. A motion (motion-Gonzalez Rothi; second-Heaton) was unanimously approved to appoint Neil Pliskin as the next Continuing Education Director. His tenure shall begin after the Denver meeting.

D. Nominations.

Robert Bornstein reported that the nominations for President-Elect included Laird Cermak and Eileen Fennell, for Treasurer included David Francis and Robert Heaton, and for Member-at-Large included Bjorn Ellertsen, Diane Howieson, Michael Kopelman, David Salmon, Wilfred Van Gorp and Kathleen Welsh-Bohmer. A motion (motion-Adams; second-Bigler) was unanimously approved to accept the nominations.

E. Archivist.

Julia Hannay reported for Roberta White that at the Boston meeting, Robb Mapou will begin taking pictures of meeting events for the archives. She asked that members send her any pictures of past meetings that they might have for inclusion in the archives as well.

F. Site Selection and Future Meetings.

Robert Bornstein reported that the future North American meetings shall include Boston (Mariott Copley Square; February 10-13, 1999), Denver (Adams Mark Hotel; February 9-12, 2000), and Chicago (Chicago Hilton; February 14-17, 2001). A motion (motion-Gonzalez Rothi; second-Albert) was unanimously approved to develop a site in Toronto for the 2002 North American meeting. Bornstein re-

ported that the future mid-year meeting will be in Durban, South Africa (Holiday Inn Crowne Plaza; June 22-26, 1999). A motion (motion-Albert; second-Levin) was unanimously approved to endorse a meeting in Brasilia, Brazil for the 2001 mid-year meeting. Lucia Braga shall serve as the Local Arrangement Chair for this meeting, to be held in conjunction with Palo Matos and the Brazilian Neuropsychological Society. The Sara Hospital System in Brazil shall provide simultaneous translation, space and some advertising. A motion (motion-Albert; second-Levin) was unanimously approved to develop a site in Brussels for the 2000 mid-year meeting with Berlin as an alternative possibility. Should the Brussels site be acceptable for 2000, Berlin should be investigated for 2002.

G. Publications

1. *JINS*. Igor Grant reported on the progress of the *Journal of the International Neuropsychological Society*. A motion (motion-Bigler; second-Gonzalez Rothi) was not approved (2-in favor; 5-against, 3-abstain) to provide supplement pagination within *JINS* for meeting abstracts. A motion (motion-Adams; second-Hannay) was approved (6-in favor; 2-against; 2-abstain) that all inclusions in *JINS* shall have continuous (no special) pagination.
2. *Editor Review*. The INS Board reviewed the report of the Ad Hoc *JINS* Editor Review Committee regarding methods of reviewing the journal Editor. This ad hoc committee included two Publication Committee members and two members who were not members of the Publication Committee including H. Gerry Taylor (Chair), Pelagie Beeson, Hallgrim Klove, and Catherine Mateer. The Board noted that in the future, the *JINS* Editorial review should be conducted during the 4th year of the Editor's term. A motion (motion-Adams; second-Albert) was unanimously approved as follows: to charge the Ad Hoc *JINS* Editor Review Committee to complete the review of the *JINS* Editor using the following criteria.
 - a. Volume of journal operations (see #1 of the July 2, 1998 report)
 - b. Innovation and special format (see #2 of the July 2, 1998 report)
 - c. Breadth and representativeness of content and contributions (see #3 of the July 2, 1998 report)
 - d. Breadth and representativeness of reviewers (see #4 of the July 2, 1998 report)
 - e. Management of review process (see #7 of the July 2, 1998 report)
 - f. Management of the editorial review (see #8 of the July 2, 1998 report)

Review of criteria a-d, e, f listed above shall contribute to a statement of the Ad Hoc Committee about 'Progress and goals' (see #9 of the July 2, 1998 report) as well as 'Promotion of and relationship to INS' (see #10 of the July 2, 1998 report). 'Journal impact and prestige' and 'Journal appearance' (items #5 and 6 of the July 2, 1998 report), while important criteria, shall appear in future reviews. Initial statistical information can be provided by the *JINS* Editor as well as a site visit by the Chair of the Ad Hoc Committee to the editorial office to question the Editor and staff as well as a random sampling of the editorial letters on file. In the process of this review an opportunity should be given to the Editor to formulate a self study of the current journal with specific reference to the above mentioned criteria.

3. *Dictionary*: The dictionary is currently in press and will be available for the Boston meeting. Bornstein reported that INS is awaiting a report from the Publication Committee regarding the Dictionary editor's royalty rights for subsequent issues.

H. International Liaison

The annual report of the International Liaison Committee by Lydia Artiola was reviewed including a new method that was developed to spread resources to subsidize more people.

6. Old Business

A. Information systems task force

This task force, chaired by Stephen Rao, includes the following members: Julia Hannay, Robert Bornstein, Alex Troster, Cynthia Cimino, Kathleen Welsh-Bohmer, Lidia Artiola i Fortuny, Paul Malloy, David Williamson, Laura Hokkanen, Sandy Rupp, and Michelle Von Ville. The report of this task force was reviewed.

B. Program Development

Current practices regarding compensation of committee chairs was discussed. A motion (motion-Heaton; second-Adams) was approved (9-in favor; 1-against) to allocate a \$1000 stipend to the International Liaison Committee chair to compensate for their time.

C. Rudel Award

Robert Bornstein stated that the INS office would be sending a mailing to INS members describing this award and soliciting applications.

7. New Business

A. Board Attendance

The Board authorized Bornstein to write an administrative policy about Board member attendance to be given to each Board nominee at the time of their nomination offer with a listing of upcoming meeting destination as well as attendance obligations.

B. Remembrance

Julia Hannay noted the passing of two members; Charles G. Matthews and Aaron Smith. She reminded the Board of the tremendous contributions of these two individuals, not only in the formation of INS but to the formation of neuropsychology in general as well. A motion (motion-Heaton; second-Levin) was unanimously approved that the INS Scholarship Fund be renamed the Charles G. Matthews Fund.

C. Involvement Request

Bornstein reported that he receives many requests from junior faculty to become involved in the workings of INS. The Board authorized Bornstein to create a flyer which lists the INS committees and names of the chairs with addresses and encouragement to contact the committee of their choice to offer their services.

D. Sponsorship

The Board authorized Bornstein to discuss potential for corporate financial sponsorship of meeting expenses and to allow recognition of that sponsorship.

E. Society meeting programming review

A memo from Alex Martin was received too late for review and shall be deferred for discussion until the Boston meeting.

8. Meeting Adjourned

Meeting was adjourned at 5:10 pm.

Membership Business Meeting July 10, 1998

1. Introduction

The meeting was called to order at 5:15 pm.

2. Executive Secretary Report

Robert Bornstein reported that 90% of the membership have paid their dues at this point. He noted that INS membership continues to grow with 110 new members thus far in 1998 with non-North American membership continuing to increase. Finally, Bornstein reported that the new directories have been mailed to the membership and suggested that anyone who had not received their directory should call the INS office.

3. Treasurer's Report

Robert Bornstein reported for Robert Heaton that credits for the year as of May 31, 1998 totaled \$269,975.54 while debits totaled \$251,056.81. With a balance brought forward from 1997 of \$703,834.39, the total assets of the Society are \$722,753.12. Bornstein noted that while INS membership received a dues reduction last year, the finances of the society continue to be stable. Finally, Bornstein reported that the INS just completed the second audit in 3 years yielding an excellent status report.

4. Committee Reports

A. Program Committee

1. *Budapest*: Linda Ewing-Cobbs reported that the committee received 116 submissions with an acceptance rate of 96%. She acknowledged the hard work of her committee which included Anke Bouma, Bonnie Brookshire, Pim Brouwers, Joseph Byrne, Alexandre Castro-Caldas, Andrei Dumbrava, Jack Fletcher,

Siegfried Gauggel, Bente Gjaerum, Arne Gramstad, Kathleen Haaland, Manfred Herrmann, Kenneth Hugdahl, Maria Jonsdottir, Andrew Kertesz, Glynda Kinsella, Deborah Koltai, Kevin Krull, Judit Osman-Sagi, Joanne Rovet, Gerry Taylor, Barbara Uzzell, Fareneh Vargha-Khadem, Klaus Willmes, and Keith Yeates. Finally, Ewing-Cobbs announced that the Rennick Award for best paper by a predoctoral student was given to Kristen Taylor (with co-authors M. Regard and P. Brugger) for her paper entitled "Hemispheric differences in semantic category memory." Julia Hannay thanked Ewing-Cobbs and her committee for their efforts.

2. *Boston*: Julia Hannay reported for Cynthia Cimino that submissions for this meeting are currently under review.

B. Local Arrangements.

1. *Budapest*: Julia Hannay thanked Andrew Kertesz for his work as local arrangements chair in Budapest. Kertesz noted that there were 240 paid registrants at the meeting with 20 additional special registrants (professionals from Eastern Europe) as well as a few Hungarian student registrants.

2. *South Africa*: Shirley Tollman announced that the next non-North American meeting will be held on June 22-26, 1999 in Durban, South Africa and she encouraged all members to attend.

3. *Future meetings*: Robert Bornstein reported that the upcoming meetings include Boston, Massachusetts (February 10-14, 1999), Denver (February 9-12, 2000), and Chicago (February 14-17, 2001) with Brussels (June or July, 2000), and Brasilia (June or July, 2001) under development. Lucia Braga has agreed to serve as the local arrangements chair for the Brasilia meeting. There was a suggestion to investigate the possibility of Puerto Rico for a future North American site.

C. Continuing Education Committee

1. Ida Sue Baron reported that there were 8 presentations with a total of 9 presenters at the Budapest meeting and she thanked these presenters for their efforts.
2. Julia Hannay thanked Ida Sue Baron for an outstanding job. Hannay noted that Baron will serve as Continuing Education Director through the Denver meeting in 2000 and announced that Neil Pliskin has been selected as the next Continuing Education Director beginning with the Brussels meeting in 2000.

D. Publication Committee

1. *Archives*: Julia Hannay reported for Roberta White, Archivist of the Society, that Robb Mapou will begin taking pictures at the Boston meeting and encouraged members who might have pictures from prior meeting to share them with Roberta for inclusion in the archives.
2. *Dictionary*: The dictionary manuscript preparation is now complete and the publisher reports it will be available by the end of the year. It will be about 225 pages long and the projected price shall be \$24.95 for paperback and \$55 for hardback. There will be a 25% discount given to INS members.
3. Igor Grant reported that Cambridge University Press is now prepared to offer the *Journal of the International Neuropsychological Society*, electronically to institutional subscribers. He also reported that the *JINS* is now also indexed in Science Citation Index, SciSearch, Research Alert, the Neuroscience Citation Index and Current Contents/Clinical Medicine. Grant reported that manuscripts continue to be received at an acceptable rate and encouraged members to ask their institutional libraries to subscribe.

E. International Liaison Committee.

Lloyd Cripe reported for Lydia Artiola that the committee continues to be active in attempts to increase communication to and interaction among its international members. Cripe encouraged members to review the INSNET and to submit their writings for inclusion on this newsletter.

5. Rudel Award.

Martha Denckla announced that the Rudel Award Committee which she chairs now includes Jack Fletcher, George Hynd, Ruth Nass, Gerry Taylor, Marit Korkman, and Jane Holmes Bernstein. Denckla encouraged members to apply for this award and noted that the winners shall be announced at the Boston meeting.

6. Deceased Members Honored

Julia Hannay noted the passing of two members; Charles G. Matthews and Aaron Smith. She reminded the members of the tremendous contributions of these two individuals, not only in the formation of INS but to the formation of neuropsychology in general as well. Hannay announced that the INS Board has approved the change of the INS Scholarship Fund to the Charles G. Matthews Fund in his memory.

7. INS Staff Praised

Julia Hannay thanked the INS staff, Michelle Von Ville and Sandy Rupp for their continuing help and noted that after 4.5 years with INS, Sandy Rupp shall be leaving and will be missed.

8. Meeting Adjourned

Meeting adjourned by Julia Hannay at 5:45 pm.