

English Today

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(3) Material is managed by email and attachment to and from the editors, <englishtoday@cambridge.org>

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(6) Once a deadline for finalizing an article is agreed every effort should be made to keep to it, and the Editors should be informed as soon as possible if any change of circumstances occurs, so that any necessary adjustments may be made smoothly.

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(8) The author(s) of a submission should provide 100–150 words of biography (per person).

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