

BRITISH JOURNAL OF SOCIAL WORK
(The International Social Work Journal of the British Association of
Social Workers)

ANGLO-AMERICAN STUDY COURSE
MAY 1984

"Integrating formal and informal social care - the utilisation of social support networks"

This major Anglo-American Study Course on a theme of equal importance both to people employed in the social welfare services and to those engaged in voluntary service is being planned for 8 - 11 May 1984 at Malvern, Worcestershire, England.

Main speakers already booked include:

From the USA: **Professor James Whittaker**,
Fellow, Bush Institute for Child & Family Policy
and Visiting Professor of Social Work, The University of
North Carolina at Chapel Hill.

Professor James Garbarino,
Pennsylvania State University

From the UK: **Professor Rolf Olsen**,
University of Birmingham

There will also be a number of 'skill workshops' organised to allow delegates to both develop new skills and enhance existing skills related to the overall theme of the relationship between formal and informal social care.

Further information about the programme and cost will be published shortly. If you would like to receive further details when they are available please contact: *The Conference and Publications Section, BASW, 16 Kent Street, Birmingham, B5 6RD, England.*

CALL FOR PAPERS

Time will be allocated during the study course for a limited number of delegates to present their own papers related to the overall theme. A selection of those papers will subsequently be published in the *British Journal of Social Work*.

The study course organisation committee, under the Chairmanship of Professor Rolf Olsen, now invites people interested in presenting papers to submit an abstract for consideration for presentation.

Abstracts of papers must be no more than three hundred words and include sufficient information for adequate judgement. As the abstract review process will be completely anonymous no reference or identifying information should be included in the body of the abstract. In addition to the abstract a title page should be submitted which includes the title of the abstract; a brief description of the abstract; information on the author, including relevant details of employment and academic achievement and a contact address and telephone number; and details of any audio/visual equipment which may be necessary to present the paper at the study course.

Abstracts will be judged by the following criteria:
clarity; contribution to knowledge and practice; timeliness of topic; and relevance to conference theme.

Papers from social work practitioners will be particularly welcome.

The authors of the selected papers will be responsible for their own travel, accommodation and other costs involved in attending the study course. They will also be expected to register as delegates, although a specially reduced concessionary registration fee will be charged.

All abstracts must be posted to arrive not later than 7 February 1984 and should be sent to *BJSW Anglo-American Conference, c/o BASW, 16 Kent Street, Birmingham, B5 6RD, England.*

Further information may be obtained from David Swaysland at that address.

Instructions to Authors

1. **Submission.** Articles, written in English and not submitted for publication elsewhere, may be sent to any one of the following editors: *Dr Ray Hodgson, Department of Psychology, Whitchurch Hospital, Whitchurch, Cardiff CF4 7XB, U.K.; Dr William Yule, Psychology Department, Institute of Psychiatry, De Crespigny Park, London SE5 8AF, U.K.; Dr G. Terence Wilson, Graduate School of Applied and Professional Psychology, Rutgers University, Busch Campus, P.O. Box 819, Piscataway, New Jersey 08854, U.S.A.*

Manuscripts will be sent out for review exactly as submitted. Authors who want a blind review should mark two copies of their article "review copy" omitting from these copies details of authorship.

2. **Manuscript preparation.** Articles must be typed double-spaced throughout on standard sized paper (preferably A4) allowing good margins all round. Three copies must be submitted, and the author should retain a further copy. Original figures must be supplied at the time of submission.

Abbreviations where used must be standard. The *Système Internationale (SI)* should be used for all units; where metric units are used the SI equivalent must also be given. Probability values and power statistics should be given with statistic values and degrees of freedom [e.g. $F(1,34) = 123.07, P < 0.001$], but such information should preferably be included in tables rather than the main text.

Spelling must be consistent within an article, either using British usage (*The Shorter Oxford English Dictionary*), or American usage (*Webster's New Collegiate Dictionary*). However, spelling in the list of references must be literal to each original publication.

Details of style not specified here may be determined by reference to the *Publication Manual of the American Psychological Association* or the *Style Manual for Biological Journals*.

Articles should conform to the following scheme:

(a) *Title page.* The title should phrase concisely the major issues. Author(s) to be given with departmental affiliations and addresses, grouped appropriately. A running head of no more than 40 characters should be indicated.

(b) *Summary.* This should summarize the article in no more than 200 words.

(c) *Text.* This should begin with an introduction, succinctly introducing the point of the paper to those interested in the general area of the journal. References within the text should be given in the form Jones and Smith (1973). Three or more authors should be given as Williams *et al.* (1973). Authors of the same surname should be distinguished by their initials. The approximate positions of tables and figures should be indicated in the text. Footnotes should be avoided where possible.

(d) *Reference note(s).* A list of all cited unpublished or limited circulation material, numbered in order of appearance in the text, giving as possible information as possible about extant manuscripts.

(e) *References.* All citations in the text should be listed in strict alphabetical order according to surnames. Multiple references to the same author should be listed chronologically, using a, b, etc., for entries within the same year. Formats for journal articles, books and chapters should follow these examples:

BECKER, M. R. and GREEN, L. W. (1975). A family approach to compliance with medical treatment: a selective review of the literature. *International Journal of Health Education* 18, 173–182.

THORP, R. G. and WETZEL, R. J. (1969). *Behaviour Modification in the Natural Environment*. New York: Academic Press.

ROSKIES, E. and LAZARUS, R. S. (1980). Coping theory and the teaching of coping skills. In *Behavioural Medicine: Changing Health Lifestyles*, P. O. Davidson and S. M. Davidson (Eds), New York: Brunner/Mazel.

(f) *Footnotes.* The first, and preferably only, footnote will appear at the foot of the first page of each article, and subsequently may acknowledge previous unpublished presentation (e.g. dissertation, meeting paper), financial support, scholarly or technical assistance, or a change in affiliation. Its concluding (or only) paragraph must be the name and full mailing address of the author to whom reprint requests or other inquiries should be sent.

(g) *Tables.* Tables should be numbered and given explanatory titles.

(h) *Figure captions.* Numbered captions should be typed on a separate page.

(i) *Figures.* Original drawings or prints must be submitted for each line or half-tone illustration. Figures should be clearly labelled.

3. **Proofs, Reprints and Copyright.** Proofs of accepted articles will be sent to authors for the correction of printers' errors; author's alterations may be charged. Authors submitting a manuscript do so on the understanding that if it is accepted for publication exclusive copyright in the paper shall be assigned to the Society. In consideration of the assignment of copyright, 25 copies of each paper will be supplied. Further reprints may be ordered at extra cost; the copyright assignment form and the reprint order form will be sent with the proofs. The publishers will not put any limitation on the personal freedom of the author to use material contained in the paper in other works.

